



Student Code of Conduct Discipline Policy

German Language School Cleveland

All behavior, both good and bad, has consequences. Students who break the rules will not be punished; they will be issued a consequence for their action(s). Instead of a rigid set of consequences, teachers and administrators will issue fair, but not necessarily equal consequences, at their discretion. Consequences are listed below, following the BIG RULES.

As a student of the German Language School Cleveland, each child must follow the “Code of Conduct”.

If there are repeated difficulties or behavior problems, the parents/guardians will be asked to meet with the teacher and principal. Students who after that conference still behave inappropriately will be dismissed from school.

Student Code of Conduct – Big Rules

Be on time for classes, maintain regular attendance, participate and perform work as directed. Accept total responsibility for your actions.

1. Respect the educational process concerning appropriate language, attitude and physical behavior toward all persons in the school.
2. Respect students’ and teachers’ rights in an environment free of intimidation or harassment. Any inappropriate physical contact, including fighting, is not permitted.
3. Show respect in halls, classrooms and lavatories and on the playground. When inside use “indoor” voices, so as not to disturb classes or staff. **There is no running permitted in the building.**
4. Report anything another student does that could harm you, harm others, or harm him/herself. Reporting should be done with genuine concern for others, not for tattling, for fun, or for deliberately getting another student in trouble. Lying to cover up a violation or to “save” another student will have consequences.
5. The use of cell phones and other electronic equipment is not permitted in class unless the teacher specifically asks students to use them as learning tools. Inappropriate use in class will lead to confiscation. Only parents can retrieve them from the teacher/principal.
6. Not permitted in class: chewing gum, wearing caps/hoods or any articles that could compromise the safety of the students or others.

Consequences

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When a child reports a problem to a parent, the parent/guardian needs to first speak to the teacher. If the problem has not been resolved, the parent/guardian should contact the principal. If, after both previous contacts have been made, the problem still has not been resolved, the parent/guardian may meet with the teacher and executive committee (school board president, director of curriculum, principal). Under no circumstances should the parent/guardian skip any of the above steps.

During school, while infractions of the Code of Student Conduct are dealt with on an individual basis, all choices involve consequences. When self-discipline is lacking, the following guidelines are left to the teacher's discretion **depending on the severity and/or frequency of the offense**. Consequences below are in no particular order:

Personal interview with the student.

This may be the first step in assisting a student and may include a verbal warning and/or time out, referral to appropriate personal with the possible consequence of an official notification to be signed by the parents and returned to school.

Loss of privileges:

Students using inappropriate language and/or conduct on school premises may temporarily be suspended from the class.

Restitution for property damage:

Parents whose children destroy, mark or deface property, classrooms, lavatories, halls etc. will be required to clean and fix, repair and/or replace damaged items. The amount of restitution will be made by our host, the German American Cultural Center.

Suspension:

- Three official notifications, or
- Blatant disregard and/continual talking back to authority, or
- Fighting, throwing objects, name calling, making fun of others, threatening others or other inappropriate behavior or aggression, or
- Damaging property, or
- Involvement in activities that compromise the safety of a child or others.